



Authorized agreement for preauthorized loan payments

Please print and complete this form if you'd like to set up recurring monthly transfers to your loan payment from an external bank account. .

I WOULD LIKE TO:	
<input type="checkbox"/> Set up a new ACH <input type="checkbox"/> Modify an existing ACH <input type="checkbox"/> Cancel an existing ACH	
MEMBER INFORMATION	
Member Name:	Member Number:
Phone:	Last 4 digits of Primary Account Holders SSN:
SET UP A NEW PAYMENT	
Please set up automatic monthly transfers to my KCCU loan from the following external account.	
Member Name on External Account:	Name of External Financial Institution:
Routing & Transit Number:	Account Number:
<input type="checkbox"/> Checking <input type="checkbox"/> Savings	What is the KCCU loan suffix number would you like the money transferred to:
Monthly transfer amount:	Start ACH origination on this date:
MODIFY AN EXISTING PAYMENT	
What is the KCCU Loan suffix number you'd like to modify the ACH payment for:	
New monthly payment amount:	New ACH origination day:
Joint Account Holders Signature:	Date:
CANCEL AN EXISTING PAYMENT	
Name of External Financial Institution where payment is coming from:	
Monthly Transfer Amount: \$	Date to cancel ACH:
Additional Information:	
AUTHORIZATION	
I authorize Kellogg Community Credit Union to originate, modify, or cancel the above preauthorized transfer:	
Member Name(s):	
Member Signature	Date:



3 ways to submit your completed form:

Option 1: Drop it off at any of our branch locations.

Option 2: Mail it to: KCCU, PO Box 140, Battle Creek, MI 49016

Option 3: Submit it through Send My Docs in the Forms area of our website